

U.S. DEPARTMENT OF JUSTICE LEGAL HIRING PROGRAMS

Volunteer Legal Interns

Typically, 800 during academic year and 1,000 in summer. Opportunities nationwide. 60% of internships are with United States Attorneys' Offices (USAO).

Law students who have completed one semester of law school are eligible.

Decentralized application process. Must submit application materials to each DOJ component and USAO separately.

Each DOJ component and USAO has its own application deadlines, and applicants must adhere to the respective deadlines.

A listing of volunteer legal intern positions is available at: <http://www.justice.gov/legal-careers/volunteer-internship-opportunities>.

NOTE: Most DOJ components and USAOs have early application deadlines, so interested law students should plan to apply at least four to five months in advance.

Summer Law Intern Program (SLIP)

Law students who have completed at least one full semester of law school by the application deadline are eligible to apply.

The majority of SLIPs are second-year law students who work at Justice the summer between their second and third years of law school. The SLIP is also open to recent graduates between graduation and the start of a judicial clerkship or full-time qualifying legal fellowship.

Centralized electronic application. Each applicant may select and rank order three separate DOJ components.

On-line application period opens the end of July; deadline ends the first week of September, specifically the first Tuesday after Labor Day.

Participating DOJ components will be listed at: <http://www.justice.gov/legal-careers/slip-participating-components>.

The Attorney General's Honors Program (HP)

Third-year law students and students who enter judicial clerkships, graduate law programs, or qualifying fellowships within 9 months of law school graduation are eligible. First opportunity to apply is the summer before the third year of law school.

Centralized electronic application. Each applicant may select and rank order three separate DOJ components.

On-line application period opens the end of July; deadline ends the first week of September, specifically the first Tuesday after Labor Day.

Participating DOJ components will be listed at: <http://www.justice.gov/legal-careers/honors-program-participating-components>.

Experienced Attorneys

Several hundred experienced attorneys are hired every year.

Any attorney who is an active member of the bar of any U.S. jurisdiction and has at least one year post-J.D. legal or other relevant experience is eligible to apply for any experienced attorney position. Some positions require additional experience and specialized expertise.

Decentralized application process. Submit application materials directly to specific DOJ component or USAO in response to specific vacancy announcements.

Specific hiring contacts are listed at: www.justice.gov/legal-careers/hiring-contacts.

All attorney opportunities are listed at: www.justice.gov/legal-careers.

General Information

Eligibility: Each DOJ hiring program has different eligibility requirements. Detailed information is available online on each program's respective webpage at: www.justice.gov/legal-careers.

What We Look For: Top predictors of success include: demonstrated interest in the mission of the hiring office; demonstrated interest in public service; strong professional and academic track record; and, activities and accomplishments demonstrating character, work ethic, and potential.

Diversity: Justice's greatest asset is its dynamic and diverse workforce. We welcome applications from all qualified candidates whose backgrounds reflect the Nation's rich diversity. In this regard, one of our goals is to eliminate barriers and make available new opportunities for people with disabilities to contribute to and thrive at DOJ. Our commitment to diversity and inclusion is highlighted at: www.justice.gov/legal-careers/valuing-diversity.

Application Tips: Justice is interested in the full range of your experiences. Successful candidates take time to describe their experiences, personal motivations, and demonstrated knowledge in the components to which they are applying. They also make the connection between what they have in terms of experience and background and what the office is seeking and its mission. The essay questions at the end of the SLIP and HP applications carry a good deal of weight and are generally considered mini-writing samples. Preparation is key and be sure to proofread your application materials.

Where to Find Additional Information: Please visit Justice's legal career website at: www.justice.gov/legal-careers.

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF ATTORNEY RECRUITMENT AND MANAGEMENT
USEFUL RESOURCES**

DOJ Overview

DOJ Overview – Organization, Mission, and Functions Manual

<http://www.justice.gov/jmd/organization-mission-and-functions-manual>

DOJ Organizational Chart

<http://www.justice.gov/agencies/chart>

Practice Area Chart – Tool to explore work of DOJ organizations and find best match

<http://www.justice.gov/legal-careers/justice-practice-areas>

DOJ Offices by State

<http://www.justice.gov/legal-careers/field-offices>

Legal Careers – Office of Attorney Recruitment and Management (OARM)

Legal Careers Website

<http://www.justice.gov/legal-careers>

Attorney General’s Honors Program (HP)

Entry-Level Attorneys

<http://www.justice.gov/legal-careers/entry-level-attorneys>

Summer Law Intern Program (SLIP)

Paid Summer Internships

<http://www.justice.gov/legal-careers/summer-law-intern-program>

Volunteer Opportunities

Volunteer Legal Internships

<http://www.justice.gov/legal-careers/volunteer-legal-internships>

Video – *Top 3 Tips to Secure a Legal Internship at the U.S. Department of Justice*

<http://www.justice.gov/legal-careers/video/top-3-tips-secure-legal-internship-us-department-justice>

Experienced Attorney Opportunities

Experienced Attorney Hiring Process

<http://www.justice.gov/legal-careers/opportunities-experienced-attorneys>

Current Attorney Vacancies

<http://www.justice.gov/legal-careers/attorneys-vacancies?position=1>

DOJ News

DOJ News and Press Releases

<http://www.justice.gov/justice-news>

Diversity and Inclusion

Department-sponsored Disability Employment Resources

<http://www.justice.gov/legal-careers/valuing-diversity>

DOJ Ambassadors to Law Schools – Complete Listing

<http://www.justice.gov/legal-careers/ambassadors>

Employee Organizations

<http://www.justice.gov/jmd/affirmative-employment-special-emphasis-programs#three>

Human Resources

Comprehensive Information and Links – Salary, Benefits, and Services

<http://www.justice.gov/legal-careers/attorney-salaries-promotions-and-benefits>

Attorney Student Loan Repayment Program

<http://www.justice.gov/oarm/attorney-student-loan-repayment-program>

Office Links of Program Panelists

Antitrust Division

<http://www.justice.gov/atr/>

Civil Division, Office of Immigration Litigation

<http://www.justice.gov/civil/office-immigration-litigation>

Office of Attorney Recruitment and Management

<http://www.justice.gov/oarm>

U.S. Attorney's Office for the Northern District of Illinois

<http://www.justice.gov/usao/district/ndil>